

**WASHINGTON TOWNSHIP SUPERVISORS
MEETING – Monday, May 20, 2024**

The regular meeting of the Board of Supervisors of Washington Township was called to order at 1:30 p.m. by Vice-Chairman McCleaf.

PRESENT: Supervisors McCleaf, McCracken, Snowberger and Stine. Also, present were Township Manager Vernon Ashway, Township Secretary/Treasurer Karen Hargrave, Assistant Township Secretary Brigitte Mowen (for part of the meeting), Assistant Zoning Officer Chad Reichard, Solicitor Zachary Mills, OIC Jason Wolfgang and 7 citizens. Supervisor Strausbaugh was not present.

EXECUTIVE SESSION TO BE HELD AT 2:30 P.M.

a. Personnel Matters

The Board of Supervisors went into executive session at approximately 2:32 p.m.

On a McCracken/Stine motion, the Board of Supervisors came out of executive session at approximately 3:23 p.m. On a Snowberger/Stine motion, the Board of Supervisors authorized OIC Wolfgang to proceed with 2 new hires subject to all requirements needed, vote was 4-0.

The Board of Supervisors took a short recess from 3:24 p.m. to 3:30 p.m.

FROM THE FLOOR:

- a. **Fred Kiester, Blue Ridge Fire & Rescue**, introduced himself, EMS operator, advised that Blue Ridge Fire Company completely overhauled the group and he felt they had a good group of people. He introduced a junior member that was with him at this meeting. Jeff Geesaman was present and spoke to the Board concerning a letter from the Borough of Waynesboro to Quincy Township which involved the Borough of Waynesboro removing Quincy Township from certain box cards because of non-payment from Quincy Township. Quincy Township Supervisor Allen Peck was present.

BIDS:

- a. **2024 Seal Coat Bids -Awarding of Bid**
On a McCracken/Stine motion, the Board of Supervisors approved the award for Russell Standard for the seal coat award for the Township, vote was 4-0.
- b. **2024 Equipment & Labor Bids Package – Opening of Bids**
The bids were tabled for staff to review all paperwork.
- c. **2024 Materials Bids Package -Opening of Bids**
The bids were tabled till the next meeting for staff to review all paperwork.

APPROVAL OF THE AGENDA: On a McCracken/Stine motion, the Board of Supervisors approved the agenda as presented, vote was 4-0.

APPROVAL OF THE MEETING MINUTES:

a. Regular Meeting Minutes – May 6, 2024

On a McCracken/Stine motion, the Board of Supervisors approved the regular meeting minutes for May 6, 2024, vote was 4-0.

REPORTS:

- a. **Blue Ridge Fire & Rescue – April 2024:** Fred Kiester presented the April 2024 report from Blue Ridge Fire & Rescue. On a McCracken/Stine motion, the Board of Supervisors approved the April 2024 Blue Ridge Fire & Rescue Report and EMS report, vote was 4-0.
- b. **Waynesboro Volunteer Fire Department – April 2024:** John Beck presented the April 2024 Waynesboro Volunteer Fire Department Report. On a Stine/McCracken motion, the Board of Supervisors approved the Waynesboro Volunteer Fire Department April 2024 report, vote was 4-0.
- c. **Waynesboro EMS Report – March 2024:** The Township Manager presented the March 2024 Waynesboro EMS Report. On a McCracken/Stine motion, the Board of Supervisors approved the Waynesboro EMS March 2024 report, vote was 4-0.
- d. **Waynesboro EMS Reports-April 2024:** The Township Manager presented the April 2024 Waynesboro EMS Report. On a McCracken/Snowberger motion, the Board of Supervisors approved the Waynesboro EMS April 2024 reports, vote was 4-0.
- e. **WTPD Report - April 2024:** OIC Wolfgang presented the April 2024 report for the Washington Township Police Department. On a Snowberger/McCracken motion, the Board of Supervisors approved the April 2024 report from the Washington Township Police Department, vote was 4-0.

TOWNSHIP SECRETARY:**a. Invoices:**

The following invoices were presented for payment:

General Fund	\$ 222,753.98
Developers Escrow	<u>20,695.40</u>
Total Invoices	\$ 243,449.38

On a Snowberger/McCleef motion, the Board of Supervisors approved payment of the invoices as presented, vote was 4-0.

ASSISTANT ZONING OFFICER'S REPORT:

- a. **Franklin County Population Estimates:** Assistant Zoning Officer presented some current information for the Franklin County Population Statistics to the Board of Supervisors.
- b. **Franklin County Commissioner's Meeting-October 16, 2024:** Assistant Zoning Officer advised that Commissioner Horst asked to use the meeting room on Wednesday, October 16, 2024, from 6 to 8 or 6 to 9 to be able to accommodate the citizens in this area. The Board was in consensus to allowing Commissioner Horst to use the meeting room as mentioned above.

MANAGER'S REPORT:

- a. **Property Changes Report - April 2024:** The Township Manager presented the April 2024 Property Changes Report for Washington Township.

- b. **Recycled Tire Haulers/T.S. pricing for Tires:** The Township Manager advised the Board of Supervisors that the current tire hauler for the Transfer Station is no longer allowed to take tires from the Transfer Station per DEP. The Township will be looking for another company for removal of the tires.

SOLICITOR'S REPORT: Solicitor Mills advised that the Township was able to collect the money to repair Jackson Avenue from Burkentine which will be held until the road is repaired.

MISCELLANEOUS: The Assistant Zoning Officer advised the Board that Brightspeed is making massive upgrades of fiber optic cable and public works have been busy marking many PA One calls. Jeff Geesaman spoke with the Board concerning providing an MOU for Knox boxes with Quincy Township.

With no further business, the meeting was adjourned at 4.49 p.m. on a McCracken/Stine motion, the vote was 4-0.

CONDITIONAL USE HEARING AT 5:30 PM – CU24-001 Application by Biser Farm Properties, LLC

- A. The Township re-convened at 5:30 p.m. Application by Biser Farm Properties, LLC for a Conditional Use to operate an establishment for parties, reunions, and weddings venue on the property. The applicant is requesting the approval of this Conditional Use in accordance with Section 360-62(L) of the Code of Washington Township. This property is in the Agricultural (A) Zoning District at 13716 Welty Road, Waynesboro, PA 17268.

The Assistant Zoning Officer advised this would fall under 360-62(L) of our Township Code. The Chairman of the Board advised the public that anyone wishing to testify should be sworn in before the conditional use hearing began. The only testimony considered for this conditional use hearing would be anyone sworn in and testifying at this hearing. All persons were sworn in before any discussion was held on this property/conditional use. One of the applicants, Curtis Mummert, was present to testify. Citizen, Kathy Hahn, commented that she lived across the road and that the owners have done a lovely job in updating the property. After all questions and discussion between the Board of Supervisors and the applicant, on a McCracken/Stine motion, the Board of Supervisors closed the conditional use hearing at approximately 5:42 p.m., vote was 4-0, with Supervisor Strausbaugh not present for this conditional use hearing. Discussion was then held among the Supervisors on the conditional use request and conditions to impose. The Township Solicitor advised all persons present that he would draft an Order with the conditions to be signed at the next regular meeting. On a Stine/McCracken motion, the Board of Supervisors closed the conditional use meeting at approximately 5:45 p.m., vote was 4-0.

CONDITIONAL USE HEARING AT 5:30 PM – CU24-002 Application by Ronnie Martin

- B. Application by Ronnie Martin for a Conditional Use to construct single-family semidetached dwellings (duplexes). The applicant is requesting the approval of this

Conditional Use in accordance with Section 360- 66(F) of the Code of Washington Township. This property is located in the Low Density Residential (R-1) Zoning District at 10562 Buchanan Trail East, Waynesboro, PA 17268.

The Assistant Zoning Officer advised this would fall under 360-66(F) of our Township Code. The Chairman of the Board advised the public that anyone wishing to testify should be sworn in before the conditional use hearing began. The only testimony considered for this conditional use hearing would be anyone sworn in and testifying at this hearing. All persons were sworn in before any discussion was held on this property/conditional use. The applicant and several citizens were present to testify, those persons being applicant Ronnie Martin, Lawrence Hickman, and Lori Frantz. After all questions and discussion between the Board of Supervisors and the applicant, based on a discrepancy on the plan, on a McCracken/Stine motion, the Board of Supervisors tabled this matter until the June 17th meeting, vote was 4-0. On a McCracken/Stine motion, the Board of Supervisors closed the conditional use meeting at approximately 6:19 p.m., vote was 4-0.



Karen S. Hargrave
Township Secretary